



# **Annual & Appointments Meeting of the Burnley Borough Council**

To be held at 4.00 pm on  
Wednesday, 17th May, 2017





Sir or Madam,

Notice is given of a MEETING of the COUNCIL of the BOROUGH OF BURNLEY to be held at the TOWN HALL, BURNLEY, on

**DATE: Wednesday, 17th May, 2017**

**starting at 4.00 pm**

To transact the business specified below.

**Lukman Patel**  
**Head of Governance, Property, Law and Regulation**

**Members of the public may ask a question, make a statement, or present a petition relating to any matter for which the Council has a responsibility or which affects the Borough.**

**Notice in writing of the subject matter must be given to the Head of Governance, Property, Law and Regulation by 5.00 pm on the day before the meeting. Forms can be obtained for this purpose from the reception desk at Burnley Town Hall, Manchester Road or at the Contact Centre, Parker Lane, Burnley or from the web at: [www.burnley.gov.uk/meetings](http://www.burnley.gov.uk/meetings). Requests will be dealt with in the order in which they are received.**

## **A G E N D A**

1. Election of Mayor  
To elect the Mayor of the Borough and Chair of the Council for the 2017/18 Municipal Year.
2. Vote of Thanks to the retiring Mayor  
To move a vote of thanks to the retiring Mayor for his services during the past municipal year.
3. Appointment of Deputy Mayor  
To appoint a Deputy Mayor and Vice-Chair of the Council.
4. Mayor's Communications  
To receive communications (if any) from His Worship the Mayor.

### **Adjournment**

**The meeting will adjourn for refreshments and reconvene at 6.30pm**

5. Minutes of the Last Meeting 5 - 8  
To receive, as read, the Minutes of the proceedings of the previous Council meeting, and to confirm them or otherwise.
6. Declarations of Interest  
To receive any declarations of interest.
7. Public Question Time  
To receive questions, statements or petitions (if any) from members of the public.
8. Items for Decision by the Council
- a) The Executive and their portfolios for 2017/18 To Follow  
To note the Executive and their portfolios for 2017/18.
- b) Appointments to Committees, Working Groups and Panels 2017/18 9 - 16  
To appoint to committees, working groups and panels for the 2017/18 Municipal Year.
- c) Appointment of Chairs and Vice Chairs of Scrutiny, Regulatory and other Committees 2017/18 To Follow  
To consider the appointment of Chairs and Vice Chairs of Scrutiny, Regulatory and other Committees for the 2017/18 Municipal year.
- d) Appointments to Outside Bodies for 2017/18 17 - 26  
To consider the appointment of representatives to serve on various outside bodies for the 2017/18 Municipal year.
- e) Updates to the Constitution 27 - 32  
To consider updates to the constitution regarding the Scheme of Delegation, and to receive, for information, details of an urgent decision taken by the Chief Executive.
9. Questions  
To deal with questions (if any) relating to matters not contained in the Minutes before the Council and of which notice in writing has been received in accordance with Standing Order No. 10(2).